

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Lyneham Primary School  
**Date:** 27 February 2013  
**Start Time:** 6.30 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Peter Colmer (Vice Chairman), Cllr Mollie Groom and Cllr Bill Roberts

### **Wiltshire Council Officers**

Penny Bell, Community Area Manager  
Alexa Smith, Democratic Services Officer

### **Partners**

Cricklade Business Association – Bob Jones

**Total in attendance: 41**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and the councillors and officers introduced themselves in turn. The Chairman explained this was a special meeting to consider grant applications only. Each applicant would be given the opportunity to speak about their project and there would be the chance for any questions to be asked.</p>
2	<p><u>Apologies for absence</u></p> <p>Apologies for absence had been received from Laurie Bell (Service Director), Graham Blunden (Latton Parish Council) and David Tetlow (Cricklade Town Council).</p>
3	<p><u>Declarations of Interest</u></p> <p>Councillor Lay declared a non-pecuniary interest in agenda item 4x, the application from the 3M's Magical Memory Moments Memory Cafe, as a team member, and in agenda item 4xii, as she sat on the Purton Parish Plan steering group. Councillor Colmer declared a non-pecuniary interest in agenda item 4xv, as a member of Cricklade Shadow Community Operations Board.</p>
4	<p><u>Youth Funding 2012/13</u></p> <p>The Chairman then asked the councillors to consider the following applications seeking funding from the area board's 2012/13 Youth Budget (officers were not required to provide recommendations with respect to the youth funding applications as there were no set criteria and the members were to determine whether they felt each application demonstrated community benefit to local young peo):</p> <p><b><u>Decision</u></b>  <b>Lydiard Millicent Pre-School were awarded £1,021 for a multifunction activity/role-play structure.</b></p> <p><b><u>Decision</u></b>  <b>Purton Cricket Club were awarded £995 for a winter academy of eight weeks indoor coaching for the club's best young players from the Under 9 to Under 15 age groups.</b></p> <p><b><u>Decision</u></b>  <b>Royal Wootton Bassett &amp; District Sea Cadets were awarded £2,400 towards a week's voyage for 12 cadets aboard the TS Jack Petchey.</b></p> <p><b><u>Decision</u></b></p>

	<p><b>Lyneham Youth Club were awarded £250 for a 24 week cookery project.</b></p> <p><b><u>Decision</u></b>  <b>Purton &amp; Cricklade Youth Centre were awarded £500 for a 24 week cookery project.</b></p> <p><b><u>Decision</u></b>  <b>Purton Youth Centre were awarded £2,000 for the Renov8 project to repaint some large areas of Purton Youth Centre, on the basis that the young people from Cricklade Youth Centre were invited to take part in this project so that it became a joint project between the two Purton and Cricklade centres. Cricklade Youth Centre was invited to approach the area board in the 2013/14 funding year with an appropriate project proposal.</b></p> <p><b><u>Decision</u></b>  <b>All Saints Peoples Puppets were awarded £872 to expand the children’s and youth work by buying key equipment.</b></p> <p><b><u>Decision</u></b>  <b>Royal Wootton Bassett Academy, Gold Duke of Edinburgh students were awarded £300 towards a Gold award expedition to the Brecon Beacons for 20 students.</b></p> <p><b><u>Decision</u></b>  <b>Royal Wootton Bassett Carnival were awarded £2,580 for a children’s drumming project.</b></p>
5	<p><b><u>Area Board Funding</u></b></p> <p>The Chairman explained that before he started with the business of the meeting, there was a short announcement regarding the Armed Forces community covenant grant scheme. The grant scheme had been designed by the Ministry of Defence to fund initiatives and projects which supported local community covenants and successful applicants had demonstrated their projects would promote integration and mutual understanding between the civilian and the Armed Forces communities. Since the grant scheme had started, organisations in Wiltshire had successfully drawn down funding of almost half a million pounds, including Lyneham Primary School and Royal Wootton Bassett Academy. If you have any queries and would like some advice about a possible application, please contact the Communities and Voluntary Community Sector on <a href="mailto:vcs@wiltshire.gov.uk">vcs@wiltshire.gov.uk</a>.</p> <p>The following applications made to the Community Area Grants Scheme were then considered in turn:</p> <p><b><u>Decision</u></b>  <b>Wootton Bassett Sports Association were awarded £4,942 towards sports equipment for the new Gerard Buxton Sports Hub.</b></p>

**Reason**

*The application met the Community Area Grant criteria 2012/13 and would improve youth facilities.*

**Decision**

Jenner Hall Community Trust were awarded £5,000 towards the creation of an exit door for the North Hall.

**Reason**

*The application met the Community Area Grant criteria 2012/13 and Cricklade Jenner Hall was a thriving community facility widely used by a number of groups for social, learning and leisure-related events.*

**Decision**

The Cricklade Band were awarded £964 for an Apple MacBook Pro Laptop, additional memory and carrying case.

**Reason**

*The application met the Community Area Grant criteria 2012/13 and the band offered the local community a vibrant and lively music-making opportunity.*

**Decision**

Cricklade Rugby Football Club were awarded £5,000 towards the Rugby Club's shower and changing room project, subject to the balance of funding being in place.

**Reason**

*The application met the Community Area Grant criteria 2012/13 and current facilities at the club were limited which greatly restricted the growth of the club and the retention of members.*

**Decision**

Cricklade Business Association were awarded £1,640 towards 'Project Speakeasy' to purchase an integrated Public Address System for community use.

**Reason**

*The application met the Community Area Grant criteria 2012/13 and the system currently used was owned by the Scout Group and had become outdated and in poor condition.*

**Decision**

Purton Institute and Village Hall Charity were awarded £3,554 towards the replacement of four windows to the institute building.

**Reason**

***The application met the Community Area Grant criteria 2012/13 and Purton Institute was an historic, Grade 2 listed building that was also used by the local community.***

**Decision**

**Wootton Bassett Hockey Club were awarded £940 for a storage facility for junior/youth equipment.**

**Reason**

***The application met the Community Area Grant criteria 2012/13 and would improve youth facilities as there were currently no storage facilities on site at the All Weather Pitch at the Royal Wootton Bassett Academy.***

**Decision**

**Cricklade Heritage Trail Project were awarded £3,900 towards the design and installation of six historic interpretation boards, on condition that the area board would not provide any more funding for this project and the applicant would need to seek alternative funding sources to complete the final phases of the project.**

**Reason**

***The application met the Community Area Grant criteria 2012/13 and the interpretation boards would make the town an interesting place to visit, increase tourism and visitor numbers and increase the town's economic sustainability.***

**Decision**

**1st Purton and Lydiard Scout Group were awarded £398 for a projector for presentation improvements for the Scout Group.**

**Reason**

***The application met the Community Area Grant criteria 2012/13 and the Scout group had embarked on a large fundraising effort to renovate the scout hut.***

The Community Area Manager then explained that the councillors would then consider the following applications seeking funding from the 2012/13 Small Grants Scheme:

**Decision**

**3M's Magical Memory Moments Memory Cafe were awarded £179 for storage cupboards and entertainment.**

**Reason**

***The application met the Small Grant criteria 2012/13 and the cafe offered a welcoming place for people suffering with dementia and their carers.***

**Decision**

Latton Playgroup and Amenity Group were awarded £345 for playground repairs.

**Reason**

*The application met the Small Grant criteria 2012/13 and the playground was a central feature of the village and widely used by young families in the area.*

To ask councillors to consider the following applications for funding from the area board's 2012/13 budget:

**Decision**

Purton Parish Plan Steering Group were awarded £945 towards the printing of the final report and completion of the Purton Parish Plan.

**Reason**

*If the area board decided not to award the funding then the completion of the plan could be delayed whilst alternative sources of funding were sought.*

**Decision**

Latton Parish Plan Steering Group were awarded £500 towards the development of a community-led plan for Latton Parish.

**Reason**

*The funding would help to create a community-led plan for Latton parish.*

**Decision**

Legacy Fund – a proposal from Councillor Peter Doyle was agreed for the sum of £5,000 to be allocated for a Community Area Legacy Fund.

**Reason**

*The funding would help to continue the momentum that was created by our local communities throughout 2012.*

**Decision**

Cricklade Shadow Community Operations Board – a proposal from Councillor Peter Colmer for the sum of £500 to be allocated for the distribution of information leaflets to households.

**Reason**

*Communication with the local community was key to the work of the Shadow Community Operations Board.*

The area board were then notified that the sum of £20 had been incurred for the hiring of the Royal Wootton Bassett Civic Centre for a CATG meeting on Thursday 10 January 2013. This cost had been incurred under the financial authority delegated to the Community Area Manager.

	<p>Points raised in discussion of the funding included that Jenner Hall would be a large enough venue for area board meetings to be held in the future. The integrated Public Address System for Cricklade Business Association would be an asset for the community area and please get in touch with the Association if you would like to use. The Cricklade Heritage Trail Project would be featured in the Visit Wiltshire brochure. Please contact the Community Area Manager if you have any ideas regarding use of the Legacy Fund.</p> <p><b><u>Decision</u></b>  <b>The area board would create a register of equipment which was available in the community area to the public to borrow and use.</b></p> <p>The remaining issues of funding were discussed.</p> <p><b><u>Decision</u></b>  <b>The area board approved the transfer of £2,024 from the area board budget to the youth budget, in order to make up the shortfall from the youth budget.</b></p> <p><b><u>Decision</u></b>  <b>There was a remaining balance (after all grants were awarded) of £10,964, which would be allocated to the Lydiard Green Footway project, as recommended by the CATG and approved at the area board meeting in January.</b></p>
6	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending the meeting and all his area board colleagues for their support and contributions this term. He gave special thanks to Councillor Roberts who would not be standing for the next election in May. The next meeting of the Wootton Bassett &amp; Cricklade Area Board would be held on Wednesday 22 May at 6.30 pm at Cricklade Town Hall.</p>